



## **Notice of a Meeting**

### **Performance Scrutiny Committee**

**Thursday, 14 March 2019 at 10.00 am**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

#### **Membership**

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

#### *Councillors:*

Nick Carter  
Mike Fox-Davies  
Tony Illott

Liz Leffman  
Charles Mathew  
Glynis Phillips

Judy Roberts  
Michael Waine  
Liam Walker

**Notes:** *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

**Date of next meeting:** 9 May 2019

#### **What does this Committee review or scrutinise?**

- The performance of the Council and to provide a focused review of:
  - Corporate performance and directorate performance and financial reporting
  - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

#### **How can I have my say?**

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### **For more information about this Committee please contact:**

Chairman	-	Councillor Liz Brighthouse E.Mail: <a href="mailto:liz.brighthouse@oxfordshire.gov.uk">liz.brighthouse@oxfordshire.gov.uk</a>
Policy & Performance Officer	-	Lauren Rushen, Policy Officer, 07584 909530 <a href="mailto:lauren.rushen@oxfordshire.gov.uk">lauren.rushen@oxfordshire.gov.uk</a>
Committee Officer	-	Colm Ó Caomhánaigh, Tel 07393 001096 <a href="mailto:colm.ocaomhanaigh@oxfordshire.gov.uk">colm.ocaomhanaigh@oxfordshire.gov.uk</a>

Yvonne Rees  
Chief Executive

March 2019

## **About the County Council**

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

## **About Scrutiny**

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

## **What does this Committee do?**

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

## AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes (Pages 1 - 6)**

To approve the minutes of the meeting held on 10 January 2019 and to receive information arising from them.

4. **Petitions and Public Address**
5. **Business Management and Monitoring Report - Quarter 3 2018-19 (To Follow)**

10.05

This report demonstrates the state of Oxfordshire County Council's progress towards Corporate Plan priorities at the end of Quarter 3 2018-19.

**The Committee is RECOMMENDED to note the report and consider any matters for future attention by the Committee.**

6. **Healthwatch report of daytime support services in Oxfordshire (Pages 7 - 48)**

10.25

Healthwatch Oxfordshire was asked by the County Council to undertake an independent review of the user experiences of the 2017 changes to daytime support. The report attached at annexe 1 is a result of this research which was completed a year on from the changes. Representatives from Healthwatch will attend the meeting, alongside the Director of Adult Services and representatives from Age UK to discuss the findings of the report with the Performance Scrutiny Committee.

**The Committee is RECOMMENDED to discuss and comment on the report from Healthwatch and its recommendations.**

7. **Updates following implementation of the revised Adult Social Care Contributions Policy (Pages 49 - 54)**

10.55

This report provides an update following the implementation of the revised Adult Social Care Contributions Policy on 1st October 2018.

This includes information on how changes to the Contributions Policy for Adult Social Care services have been implemented and the impact it has had on residents and their carers.

This report details the effect that changing this policy has had on people, staff and council services.

**The Committee is RECOMMENDED to note the report.**

**8. Adult Social Care Contract and Quality Management (Pages 55 - 66)**

11.25

The report describes the way that contracted services are managed and monitored in an Adults Services setting.

The key areas covered include the key tasks and assurances undertaken; how we assure and maintain high quality services on an ongoing basis; reference to Oxfordshire's standing when compared to Care Quality Commission national metrics; the areas we address when we monitor contracts; how intelligence from our monitoring influences our Safeguarding and Care Governance work; key external links together with current developments.

It concludes with a commentary about Oxfordshire Clinical Commissioning Group's Outcomes Based Contract for Mental Health Services.

**The Committee is RECOMMENDED to note the report.**

**9. Transformation Sub-Committee Report (Pages 67 - 68)**

11.55

The report provides a brief summary of the Transformation Sub-Committee meeting held on 17 January 2019.

**The Committee is RECOMMENDED to note the report.**

**10. Committee work programme (Pages 69 - 72)**

12.05

To agree the Committee's work programme for future meetings based on key priorities and discussion in the meeting.

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.